



CENTRAL UNITED CHURCH



NOMINATIONS TEAM

*The body is a unit, though it is made up of many parts.
Now you are the Body of Christ and each one of you is a part of it.
I Corinthians 12:12 and 27(NRSV)*

THEOLOGICAL RATIONALE

The strength and vitality of our Community of Faith (COF) are made possible by ensuring that a wide variety of volunteers are available to carry out the ministry of Central United Church (Central), serving as the Body of Christ in the world.

The Nominations Team (Team) is responsible for approaching, interviewing, inviting, and presenting congregational members to the Board to serve in leadership positions as Chairs of the governance teams.

The Team obtains from the Office Administrator the contact information of persons being approached to fill vacancies. All privacy legislation and guidelines mandated by The United Church of Canada and government bodies must be followed in accessing and obtaining such information.

Confidentiality is maintained by the Team to protect the privacy of individuals who are approached to serve.

TASKS

The tasks of the Team include:

- (a) Reviewing the governance policies that have been established by the Board.
- (b) Reviewing the structure documents for each area of ministry to become familiar with the work of the Board and its governance model.
- (c) Becoming familiar with the gifts and skills required to fill vacant leadership positions.
- (d) Consulting with the Minister(s), staff, Team Chairs, Committee Chairs, and congregational members about potential candidates.
- (e) Ensuring potential candidates are eligible for nomination and have been duly vetted according to the requirements of our Duty of Care policies and protocols.
- (f) Ensuring the diversity of our congregation is represented in leadership roles.
- (g) Informing potential candidates about the Term of Office for leadership positions on the Board as stated in the Constitution of Central.
- (h) Informing potential candidates about the purpose, responsibilities, and duties of the leadership position for which they are being considered as outlined in the structure documents.



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- (i) Approaching and interviewing individuals to fill specific leadership positions.
- (j) Recruiting replacements and presenting their names to the Board for approval if a vacancy in a leadership position occurs between Annual Congregational Meetings (ACM).
- (k) Informing the congregation, on a regular basis, about the governance model used at Central, including its leadership needs.

PROCEDURE

For the mandate of the Team to be carried out, the Team shall adhere to the following procedure:

- (a) The Board will provide the Team with a list of the skills and gifts that are required by the Board for each position on the Board.
- (b) The Team will approach members of the COF and determine their potential to serve on the Board.
- (c) Team members will interview potential candidates for Board positions.
- (d) Once interviews have been completed, the Team will present a list of potential candidates to the Board for their review and possible acceptance.
- (e) The Board will present the list of vetted candidates at the ACM for the approval of the COF.
- (f) If there are additional candidates nominated from the floor during the ACM, resulting in multiple candidates for positions, an election shall be held at the ACM.

ACCOUNTABILITY

- The Team is accountable to the Board and shall report to the Board as required.
- The Chair of the Team is not a Voting Member of the Board and is only in attendance at Board meetings when the names of potential candidates are being presented.
- The Team shall meet a minimum of twice a year and more often as required.
- Approved minutes of Team meetings shall be submitted to the Recording Secretary of the Board to maintain confidentiality.

HUMAN RESOURCES

The membership of the Team shall include a Chair and two (2) other people. One of the members of the Team will act as the Recording Secretary for Team meetings. The Minister(s) of Central may not serve on the Nominations Team but may be consulted when deemed appropriate.

OUR MISSION

To create a safe and vibrant community, in which God's unconditional love is demonstrated by people who choose to follow the teachings of Jesus, led by the Holy Spirit.



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FINANCIAL RESOURCES

The Team does not require funding to exercise its mandate.

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