

Central United Church  
Board of Governing Elders Meeting  
December 08, 2018

Diane Scheibner called the meeting to order at 9:17 a.m.

The Roll Call was passed around and signed by those present:

Diane Scheibner, Michael Adamowicz, Heather Anderson-Cortis, Norm Barnecut, Darren Berg, Edie Lee, John Patterson, Marivic Solis, Ron Voth,

Lorraine Anderson, Sandra Child, Kimberley Farley, Rev. Linda Hunter, Bill Moore,

Absent: Earle Allen, Lori Bazin, Bob Hindley.

Devotion

Diane Scheibner read from "Jesus Calling" then referenced two readings: Philippians 4:19 and Colossians 2:2-3. Diane then opened the meeting with prayer.

Agenda

**Moved by Edie Lee, seconded by Michael Adamowicz, that the Agenda be adopted as distributed. Carried.**

Approval of the Minutes of November 10, 2018

**Moved by Kimberley Farley, seconded by Marivic Solis, that the meeting minutes of November 10, 2018 be approved. Carried.**

Trustees Report

Diane provided a copy of the letter from the United Church of Canada dated November 20, 2018 and the proposed Bridge Loan Agreement in the amount of \$200,000 for the purpose of repairs to the water main break.

**Moved by Norm Barnecut, seconded by Michael Adamowicz, that the Board direct the Trustees of Central United Church to execute the short term Bridge Loan Agreement in the amount of \$200,000, as offered by the United Church of Canada, respecting the following terms of the agreement as also set forth in the covering letter dated November 20, 2018:**

**(a) The full amount of the loan is to be paid within six months.**

**(b) If the loan is not repaid within this specified term, the loan will be subject to 3% simple interest.**

**Carried.**

It is anticipated that the loan will be repaid when funds are made available through the block development on 7 Avenue.

Diane then provided an update on the delays experienced in water main repairs, citing likely construction dates of December 15-18, 2018.

Minister's Report

Prior to the meeting, Rev. Linda Hunter circulated her monthly report.

**Moved by Sandra Child, seconded by Heather Anderson-Cortis, that the Board hereby ratify the baptism of Anthony Reece that occurred in the Chapel on November 24, 2018. Carried.**

#### Presbytery Representatives Report

Prior to the meeting, Bill Moore circulated a report highlighting the Presbytery meeting of November 20 and the P&A Commission meeting of December 4, 2018. Kimberley Farley and Sandra Child offered no added report from the Personnel Support Commission however, both commented on how much they valued working on the Commission.

#### Transition Team

Bill Moore reviewed the changes that had been made to the Duty of Care Policy and Procedures following the October Board Meeting. He then suggested that although the document may not be perfect, it will always be in a state of change and that perhaps it is time to accept it, work with it, changing and improving on it as we go. Edie Lee thanked him for his dedication in making the changes and seeing the document through to its current state.

In the absence of a Duty of Care team, Bill Moore explained that following an incident of sexual impropriety in Room #3 following the evening service on November 4, 2018, the Transition Team was called to consider security recommendations to help prevent such a reoccurrence. The list of recommendations had been circulated to the Board and Bill highlighted some of the more significant suggestions. He also recapped a meeting this past week with Cst. Jessica Wood and her partner, Ryan who are Liaison Officers with the Calgary Police Service. The police indicated that the list was thorough and they were so impressed that they were going to apply some of our suggestions to other agencies.

Linda Hunter advised that as the three Team Structure documents (Worship, Christian Development and Property) and the Duty of Care Policy and Procedures were now approved in principle by the Board, the congregation had been asked to volunteer and participate. Linda reminded that typically the Nominations Team would be the ones putting forth names but as the teams are just now being established, the Transition Team has sourced potential names.

**Moved by Heather Anderson-Cortis, seconded by John Patterson, that Bill Moore be appointed Duty of Care Officer for Central United Church for a three year period. Carried.**

**Moved by Sandra Child, seconded by Michael Adamowicz, that Lloyd Farley be appointed Worship Team Chair for Central United Church, the term to be determined upon the completion and ratification by the Board when the Constitution is finalized. Carried.**

**Moved by Kimberley Farley, seconded by Edie Lee, that Marivic Solis be appointed Christian Development Team Chair for Central United Church, the term to be determined upon the completion and ratification by the Board when the Constitution is finalized. Carried.**

The position of Property Team Chair remains vacant.

#### Financial Report

In Bob Hindley's absence, the November financial reports were circulated prior to the meeting.



**Moved by Norm Barnecut, seconded by Michael Adamowicz that the Financial Report, as circulated, be accepted. Carried.**

#### Ministry & Personnel Report

Ron Voth advised that all paperwork has been completed and forwarded to Calgary Presbytery to extend Rev. Linda Hunter's appointment through December 31, 2019.

Ron offered highlights from a meeting on Thursday, December 6, 2018 in which Peter Sheridan offered an update on the Celebrate Life Recovery. Bill Moore has been nominated as the Celebrate Life Recovery representative on the Worship Team. Ron also suggested it was imperative that a list of duties and responsibilities be developed for the volunteers that offer greeting, ushering and custodial services.

Following the November 10, 2018 meeting, Ron noted that Brad Oneil moved the Recovery Calgary offices on November 30, 2018. As the contracts for the Celebrate Life Recovery team have long expired, M&P is preparing new contracts for the leadership team.

**Moved by Heather Anderson-Cortis, seconded by John Patterson, that funding be made available on an interim basis until such time as the (Celebrate Life Recovery) contract is arranged by M&P. Carried.**

Both Ron and Edie Lee commented that it is too soon to make an evaluation of the pilot project which has Colleen Robarts taking Friday as a day off and working on Sunday given:

- (a) the extra time Colleen is spending in preparing for the Advent Season and
- (b) the loss of Shannon Gladue during the month of November as Sunday Custodian.

**Moved by Marivic Solis, seconded by Michael Adamowicz, that the pilot project that is being used to evaluate the effectiveness of a change in Colleen Robarts work schedule from Friday to Sunday, be extended for a further three months. Carried.**

Ron advised that another mediator is being sought as the mediator recommended to work with staff, Board, leaders and others to be determined, has advised of their unavailability until spring.

#### Celebrate Life Recovery

Bill Moore noted that following the resignation of Brad Oneil, the focus was to continue the Celebrate Life Recovery Service as planned through to the end of December. We are now just over half way there and have started to plan for events in the New Year.

Sandra Child asked why so few people from the morning service were involved in stuffing the backpacks for Aaron's Journey this year; Diane opined that the program should be better promoted.

#### Pastor Emeritus

Heather Anderson-Cortis advised she was putting together the guidelines that outline the criteria for bestowing the Pastor Emeritus status on Michael Ward.

#### Christmas Eve Services

Diane advised that the early service, previously scheduled for 7:00 has been moved to 6:30 to allow sufficient time between services for the choir and preparation of Holy Communion. Bill advised that we would offer four stations for Holy Communion, including two at the foot of the two main aisles, one near the Chapel entrance for gluten-free bread and as suggested by John Patterson, one station upstairs.

#### Fellowship Lounge

Through general consensus, it was agreed that the Fellowship Lounge be renamed the Hospitality Lounge, celebrating one of our stated Values.

#### Safe Consumption Site

Edie Lee advised of the potential danger to addicts attending meetings or services at Central given the proposal to have a Safe Consumption Site in the building formerly occupied by Exit.

Diane Scheibner shared her knowledge of an agency named "Soap for Hope". This is a not-for-profit operating out of Airdrie but needing to relocate by December 31, 2018, preferably to a building in downtown Calgary! They collect soap and shampoo from hotels and transform, then repackage the products for shelters and similar agencies. Soap for Hope would like a 2-year lease, ideal for us as it would be a short term occupancy. We would offer the space rent free and they would be responsible for insurance and utilities.

**Moved by Norm Barnecut, seconded by Sandra Child, that the Trustees consider entering into a lease arrangement of the former Canadian Bible Society Building with "Soap for Hope". Conditions of the lease to include the following terms:**

- (a) rent would be free of charge, the leasee would issue a "taken in kind" receipt or the rent
- (b) utilities would be paid by the leasee
- (c) insurance would be secured by the leasee, and
- (d) the leasee would be responsible for all applicable taxes, if any.

**Carried.**

#### Fundraising Initiative

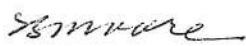
Heather Anderson-Cortis advised that after considering several options, it was decided to engage in an online auction. The items are now displayed online (complete with descriptions and pictures), the auction runs from December 8 at 4:00pm through to December 19, 2018 at 7:00pm.

Linda Hunter thanked Heather for her organization; Heather thanked Colleen Robarts for her valued help during this busy season.

#### Next Meeting

Today's meeting concluded at 12:42. The next meeting is planned for 9:00a.m., Saturday, January 19, 2019.

  
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Diane Scheibner (Board Chair)

  
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Bill Moore (Recording Secretary) [Acting]